



Individual Mobility Action  
**Call for individual mobility of  
artists and cultural professionals**

*First rolling call from 10 October 2022 to 31 May 2023 23:59 CEST*

# Culture Moves Europe

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**Artist? Working in the field of culture?**

**In need of support to carry out a project in another country?**

**Keep reading, this opportunity is for you!**

Culture Moves Europe offers mobility grants to individual artists and cultural professionals (A&CP) willing to implement a project abroad and spread the culture vibes around Europe and beyond!



**Funded by  
the European Union**



## **Culture Moves Europe**

Culture Moves Europe provides mobility grants for artists and cultural professionals in all 40 Creative Europe countries. It covers the sectors of architecture, cultural heritage, design and fashion design, literary translation, music, performing arts and visual arts.

The scheme consists of two action lines: Individual Mobility (for individuals and groups of up to five persons) and Residencies. Specific measures are taken to encourage green mobility and ensure access for everyone active in the cultural and creative field.

Funded by the European Union, Culture Moves Europe is implemented by the Goethe-Institut.

**This call targets individual artists and cultural professionals.**

## **Timetable**

Launch of call for applications	10 October 2022
Deadline for applications	31 May 2023, 23:59 CEST
Monthly rolling evaluation	
Cut-off dates	31 October 2022, 23:59 CEST No cut-off date in November 2022 31 December 2022, 23:59 CET 31 January 2023, 23:59 CET 28 February 2023, 23:59 CET 31 March 2023, 23:59 CET 30 April 2023, 23:59 CEST 31 May 2023, 23:59 CEST
Evaluations Period	approximately 2 weeks following every cut-off dates
Publication of results	approximately 5 weeks after the monthly deadline until June 2023
Mobility period	at any time, for the duration agreed within one year after signature of the grant agreement.

Update of the Call: 02/02/2023

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## 1. Eligibility criteria

### 1.1 Who can apply?

- Individual artists and cultural professionals (A&CP) or groups of individuals (from 2 to 5 people) who are natural persons;
- Aged 18+;
- From all educational qualifications and levels of experience;
- From all cultural and creative sectors covered in the Culture Strand of the Creative Europe programme (architecture, cultural heritage, design and fashion design, literary translation, music, performing arts and visual arts);
- Legally residing in a Creative Europe country (eligible countries including Overseas Countries and Territories and Outermost Regions of the European Union)<sup>1</sup>: Albania, Austria, Armenia, Belgium, Bosnia-Herzegovina, Bulgaria, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Georgia, Germany, Greece, Hungary, Iceland, Ireland, Italy, Kosovo<sup>2</sup>, Latvia, Liechtenstein, Lithuania, Luxembourg, Malta, Montenegro, Netherlands, North Macedonia, Norway, Poland, Portugal, Romania, Serbia, Slovakia, Slovenia, Spain, Sweden, Tunisia, Ukraine;
- Applicants legally residing in Ukraine or having Ukraine as a destination country for the implementation of their project, will exceptionally have the option to directly apply for a virtual mobility.

Culture Moves Europe promotes gender balance and inclusion of artists from minorities and underrepresented groups. The scheme offers specific support to artists and cultural professionals living with a disability. The scheme should also be geographically balanced: accessible to A&CP living in rural and remote areas, including overseas territories of the participating countries or countries where A&CP have less experience of international cooperation. It should also reach out to A&CP who are marginalised or have family responsibilities.

In addition, special attention will be given to emerging artists and cultural professionals.

### 1.2 What for?

The Individual Mobility Action of Culture Moves Europe provides financial support to partially fund the cost of travel (transport, accommodation, etc.) of an artist or a cultural professional residing in a Creative Europe country and going to another Creative Europe country to implement a project with an international partner (organisation or individual).

The international partner (organisation or individual) is an associate that agrees to host the individual artist(s), guides him/her/them through their working environment and implements the project with him/her/them.

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<sup>1</sup> More updated information about Creative Europe countries is available here: [https://ec.europa.eu/info/funding-tenders/opportunities/docs/2021-2027/crea/guidance/list-3rd-country-participation\\_crea\\_en.pdf](https://ec.europa.eu/info/funding-tenders/opportunities/docs/2021-2027/crea/guidance/list-3rd-country-participation_crea_en.pdf)

<sup>2</sup> This designation is without prejudice to positions on status, and is in line with UNSCR 1244/1999 and the ICJ Opinion on the Kosovo declaration of independence.

The eligible sectors comprise: architecture, cultural heritage, design and fashion design, literary translation, music, performing arts and visual arts.

The mobility scheme allows A&CP to internationalise their activities and horizons by pursuing one of the following objectives:

- **To explore:** To explore Europe's rich cultural heritage to inform, direct or inspire their own creativity;
- **To create:** To co-create or co-develop art with A&CPs from other countries;
- **To learn:** To participate in non-formal learning;
- **To connect:** To develop or deepen international professional relationships.

**Please note that:** the mobility scheme cannot be used purely to fund travel for artists to present their work in a professional setting (vernissage, exhibition, concert, performance).

**Disclaimer:** In accordance with the EU Council Regulation 2022/576, Article 5l), it shall be prohibited to provide direct or indirect support, including financing and financial assistance or any other benefit under a Union, Euratom or Member State national programme and contracts within the meaning of Regulation (EU, Euratom) 2018/1046, to any legal person, entity or body established in Russia with over 50 % public ownership or public control.

### 1.3 What are the mobility conditions?

The first rolling call is open from **10 October 2022 to 31 May 2023, 23:59 CEST**.

During the rolling call period, a 'cut-off' date will be set on the last day of each month. All applications received during that month will be evaluated. The best applications will be selected for funding taking in consideration the overall budget available.

The cut-off dates are the following:

- **In 2022:** 31 October, 23:59 CEST, 31 December, 23:59 CET;
- **In 2023:** 31 January, 23:59 CET, 28 February, 23:59 CET, 31 March, 23:59 CET, 30 April 23:59 CEST and 31 May, 23:59 CEST.

This format gives time and flexibility to A&CP in order to prepare their mobility and be able to submit proposals linked to a near-term opportunity.

The conditions are the following:

- The mobility duration includes travel time and project implementation:
  - **For single individual:** the duration should be **between 7 and 60 days**,
  - **For groups of individuals (2 to 5 people):** the duration should be **between 7 and 21 days**;
  - **Note:** the requested duration should be fully justified. The duration indicated is legally binding and cannot be changed.
- The mobility must take place **within one year**, starting from the signature of the grant agreement;
- The mobility must be **uninterrupted**;
- The mobility must take place in a **single destination** (for exceptions, see Point 6: Exceptional Cases);
- Applicants legally residing in Ukraine or having Ukraine as destination country for the implementation of their project, will exceptionally be allowed to directly apply for a virtual mobility;
- Applications must be submitted in **English**, online through the Goethe-Application Portal, until the **31 May 2023 at 23:59 CEST**;

- Each applicant will be allowed to submit **only one application** as an individual or a group within the first rolling call, which runs from 10 October 2022 until 31 May 2023 at 23:59 CEST. Other rolling calls will open in autumn 2023 and autumn 2024;
- Beneficiaries having previously received an *i-Portunus* mobility grant are eligible to apply, but priority will be given to first-time applicants;
- Beneficiaries having received funding from the Culture Moves Europe Mobility Scheme will not be allowed to re-apply;
- The mobility support cannot be awarded retrospectively for actions and projects already completed.

In the case of group applications:

- A “group” is a fixed number of people (from 2 to 5 persons) having the same coherent mobility project. People from the group can come from and return to different countries, but the mobility project requires the group to travel to the same country of destination, during the same period;
- The mobility must focus on one single group project;
- One person (“the group leader”) must submit the application for the entire group. Nonetheless, the application will include the name, nationality, date of birth and country of residence of all the other group members;
- The group leader has to submit one artistic portfolio for the group, and individual CVs for each group member;
- If one (or several) person(s) from the group do(es) not undertake a trans-national mobility, the person(s) in question will not receive the mobility grant. Culture Moves Europe only supports individual artists and cultural professionals who undertake a trans-national mobility (for exceptions, see Point 6: Exceptional Cases);
- A member of the group cannot act as an international partner (organisation or individual).

Failure to comply with these requirements will lead to the rejection of the application.

## 2. Grant calculation

### 2.1 How is the mobility grant calculated?

The financial support is a contribution composed of 2 elements:

- **A. The mobility grant** includes:
  - **A.1. Travel costs** from the place of residence to the place of destination.
    - Culture Moves Europe aims at encouraging applicants to choose sustainable ways of travelling and to opt for slow travel.
    - For people residing or willing to implement a project further than 5.001 km from their place of residence, the travel grant is adapted to contribute to the cost of this long distance travel.
  - **A.2. Daily allowance** (also called ‘per diem’) to contribute to the accommodation and subsistence. The duration requested should be justified in relation to the project activities.
- **B. Extra costs and top-ups** are additional financial supports based on individual needs. The aim is to support inclusion of people from various backgrounds and

profiles (including people from and going to Overseas Countries and Territories<sup>3</sup> and Outermost Regions<sup>4</sup>, visa, disability, with children below the age of 10), as well as to promote more sustainable or slow travel.

### Grant calculation for individual mobility action

A. Mobility Grant			
<b>A.1. Travel:</b> <ul style="list-style-type: none"> <li>The distance is calculated from the place of residence to the place of destination (one way)</li> <li>Travel fee for round-trip</li> </ul>			
Distance	Standard fee	Explanations	Compulsory proof <sup>5</sup>
Less than 600 km	350€	Travelling by plane is not allowed - except exceptional cases: <ul style="list-style-type: none"> <li>You have a disability;</li> <li>Your residence country/destination country is an island and ferry connexions do not exist;</li> <li>You are under a <i>force majeure</i> or grave personal circumstances case.</li> </ul>	Green transport <sup>6</sup> proof will be requested and checked
601 - 5.000 km	350€	Applicants will have two options: <ul style="list-style-type: none"> <li><b>To 'travel green':</b> to support sustainable way of travelling, A&amp;CP can request a <b>green top-up of 350€</b> if they take any transport other than airplane to go from the place of residence to destination.</li> </ul>	If 'Green travel': proof of green travel will be requested and checked
from 5.001 km	700€	<ul style="list-style-type: none"> <li><b>For A&amp;CP who can only travel by plane,</b></li> </ul>	Proof of transport tickets will be requested and checked

<sup>3</sup> More information available here: [https://international-partnerships.ec.europa.eu/countries/overseas-countries-and-territories\\_en](https://international-partnerships.ec.europa.eu/countries/overseas-countries-and-territories_en)

<sup>4</sup> More information available here: [https://ec.europa.eu/regional\\_policy/en/policy/themes/outermost-regions/](https://ec.europa.eu/regional_policy/en/policy/themes/outermost-regions/)

<sup>5</sup> To see examples of proof, please check Section 5.4.2

<sup>6</sup> Green transports includes all types of transport except airplane, in order to go from the country of residence to the country of destination.



		a contribution to the Co2 compensation fund, Atmosfair <sup>7</sup> , will be paid by Culture Moves Europe on behalf of the grantee.	
<b>A.2. Daily allowance:</b> Contributes to accommodation, food, renting equipment, local transport, etc.		<b>Compulsory</b>	
Per A&CP	75€ / Day	Proof of the exact number of days of the mobility will be requested and checked	
<b>B. Top-ups</b>		<b>Requested proof</b>	
B.1. Support for A&CP living with a disability	The budget should be agreed with the Culture Moves Europe team and can amount up to 100% of the mobility grant.	Detailed budget of needs requested	
B.2. Green top-up : all transports except airplane	350€	Green transport proof compulsory and checked	
B.3 Outermost Regions (ORs) and Overseas Countries and Territories (OCTs) top-up	150€	Transport ticket to or from an OCTs or ORs compulsory and checked	
B.4 Visa top-up	80€	Visa proof compulsory and checked	
B.5 Family support for A&CP with young children below the age of 10	100€/A&CP, regardless of the number of children.	Family proof compulsory and checked	

<sup>7</sup> More information available here: [www.atmosfair.de](http://www.atmosfair.de)

Disclaimer: when applying, the automatically calculated amount on the Goethe-Application Portal is indicative and subject to change after eligibility check, controlling and final approval from Culture Moves Europe.

## 2.2 Exception 1: Virtual mobility

Virtual mobility refers to the use of information and communication technologies to implement a project with an international partner (organisation or individual), but remotely.

- Virtual and hybrid (mix of virtual and in person) mobility will not be financially supported, except under *force majeure* situations (see Point 6: Exceptional cases).
- Calculation of the virtual mobility grant: 30% of the original grant amount.

## 2.3 Exception 2: Artists and cultural professionals based in or traveling to Ukraine

Applicants legally residing in Ukraine or having Ukraine as destination country for the implementation of their project will be able to apply for a virtual mobility grant at application stage.

Grant for applicants residing in Ukraine Or Applicants with a partner based in Ukraine			Requested proof
<b>Option 1</b>	Physical mobility	Calculation for physical mobility financial support applies (see 2.2)	Proofs for physical mobility apply
<b>Option 2</b>	Virtual mobility	<ul style="list-style-type: none"> <li>• No travel costs nor top-ups</li> <li>• 35€ daily allowance to cover subsistence, connectivity, etc.</li> </ul>	Proof of legal residence in Ukraine or letter of confirmation from the international partner based in Ukraine Duration of the mobility and some deliverables from the virtual project

## 2.4 Bank transfer fees

In order to ensure equal treatment of all Culture Moves Europe grantees, the mobility scheme will entirely cover bank fees resulting from payments of the grant to A&CP based outside of the European Banking Area.

### 3. How to apply?

The application has to be individual, written and submitted by the candidate him/herself. **Application coming from other structures or people will not be accepted.** The grants allocated are destined exclusively to individuals travelling solo or as members of a collective.

Applicants will be required to:

- create an account on the Goethe-Application Portal;
- fill in the application online, on the Goethe-Application Portal.

**Note that:** Your personal data is protected. Any collected information will be used solely to assess and evaluate the applications, for statistical purposes, and if successful, to manage the mobility scheme.

The applicant will need to provide the following information (group leader and group members, in case of group applications):

- Personal details;
- Educational background;
- Professional experience;
- Mobility project (one collective project in case of group application):
  - Description of the project and main objective;
  - Relevance of the project;
  - Details on international partner and project preparation;
  - Expected long-term outcome;
  - Sustainability aspects.

The following documents will have to be uploaded on the Goethe-Application Portal:

- **Curriculum Vitae** in English and PDF format (individual CV for each group member in case of group application);
- **Artistic portfolio** in English and PDF format (one per group in case of group application);
- **Proof of preparation** in English and PDF format (signed document by the international partner –organisation or individual– confirming the collaboration with the applicant);
- **Proof of legal residence**
- **Proof of disability and family top-up** (if applicable).

**Note that:** the Goethe-Application Portal will only allow the submission of applications that are complete. Those with required information fields that are empty, completed with the wrong type of information (wrong data type), or where a required document is not uploaded, will be automatically rejected.

Once submitted, the application will not accept changes and will immediately proceed to the evaluation process. For any technical issue when applying, the applicant must contact the Culture Moves Europe team:

- directly on the mail section on the Goethe-Application Portal;
- via the following email: [culturemoveseurope@goethe.de](mailto:culturemoveseurope@goethe.de)

## 4. Evaluation process and Selection criteria

### 4.1 Evaluation process

The Call for Individual Mobility is open continuously from the 10 October 2022 until the 31 May 2023 at 23:59 CEST.

During this period, the last day of each month (except in November 2022) is considered as a '**cut-off date**'. The cut-off dates are the following:

- **In 2022:** 31 October at 23:59 CEST, 31 December at 23:59 CET;
- **In 2023:** 31 January at 23:59 CET, 28 February at 23:59 CET, 31 March at 23:59 CET, 30 April at 23:59 CEST, 31 May at 23:59 CEST.

All applications received until that date will be evaluated.

Each project application will be evaluated by two independent experts, part of the Culture Moves Europe Evaluators' Pool. They have been selected for their expertise in the different sectors and from countries covered by the scheme. Evaluators will follow a strict evaluation grid with specific selection criteria as described in *section 4.2*.

A Jury, composed of a minimum of three people (representatives from the European Commission and the Goethe-Institut) will validate the final selection. The Jury ensures the quality, impartiality and coherence of the selection process. The selected projects should reflect on quality (evaluators' score) and other criteria such as geographical and gender balance, sectors, emerging and established artists, and other inclusion aspects.

All applicants will receive a notification with the result of their applications approximately 5 weeks after the monthly deadline. The notification will be sent on Goethe-Application Portal's mailbox.

### EVALUATION CALENDAR

Monthly evaluation from November 2022 to June 2023



**This is only an indicative timeline.** Please keep in mind that delays might occur. It is highly recommended to apply at least **3 months** before the start of the individual mobility.

## 4.2 Selection criteria

The evaluators will assess the following aspects of the application:

- **Relevance of the project (5/20 points):** The extent to which the project is related to the objectives/expected outcomes of the mobility scheme. Will the mobility allow the applicant to explore, create, learn or connect internationally?
- **Relevance of the mobility (5/20 points):** The extent to which the mobility is necessary to achieve the stated objective. Could the same activity be undertaken at a distance, or are physical presence and interaction necessary? Is the requested duration well justified to reach the objective?
- **Quality of preparation (5/20 points):** Is the mobility sufficiently well planned and prepared, for the requested duration, in order to achieve the desired result? For group applications, is the role of each group member in the project, clearly defined?
- **Longer-term outcome (3/20 points):** Does the mobility have sustainable effects in time? How will it be beneficial and influential in the future?
- **Sustainability aspects (2/20 points):** Is the applicant using sustainable transportation means (if not, is it well justified)? Is the applicant using sustainable materials/incorporating sustainable activities to the project?

Applications with a score of less than 10 points will be excluded from further evaluation.

## 5. Selected? What's next!

### 5.1 Before the start of the mobility project

- Selected applicants will be informed via the Goethe-Application Portal and receive a grant agreement offer. For this, the applicant will be asked to provide:
  - Bank account details;
  - Any document proving the disability for artists and cultural professionals requesting for a 'disability' top-up.
- The applicant will have two weeks to check the information, sign the grant agreement and upload it on the Goethe-Application Portal. If the grant agreement is not signed and sent back within that period, Culture Moves Europe team will consider it as a rejection of the offer;
- After reception of the signed grant agreement and bank information: 75 % of the mobility grant (round trip travel and daily allowance) will be paid to the selected applicant's bank account within 30 days;
- As soon as the grant agreement is signed, the grantee can start the mobility project;
- The European Commission will publish the name of the selected grantees on its website<sup>8</sup>;
- Grantees will have one year to implement their mobility project from the signature of their grant agreement;
- For groups: one grant agreement will be signed by the group leader on behalf of all members.
  - Each member of the group will receive an individual amount depending on their personal situation;

<sup>8</sup> <https://culture.ec.europa.eu/creative-europe/creative-europe-culture-strand/culture-moves-europe-mobility-for-artists-and-professionals>

- The grant for all group members will be paid to the group leader's bank account. The group leader will be responsible for distributing each amount between the group members.

**Disclaimer:** selected applicants remain fully responsible for their own security and safety. Culture Moves Europe recommends applicants to notify and register with their Embassy before starting their mobility project as well as to subscribe to a travel insurance. Culture Moves Europe does not offer additional support to cover this cost. Selected applicants can request Culture Moves Europe not to publish their name for safety and security reasons.

## 5.2 Changes to the mobility project

- The grantee will be free to implement the mobility at any time within the year following the signature of their grant agreement;
- It will not be possible to change the destination country or the number of days of the mobility. If the grantee is unable to go to the initial destination or to stay for the number of days requested, Culture Moves Europe will consider it as an abandon/drop out. If the grantee decides to stay longer in the destination country, it will be at the grantee's own expense;
- The grantee will be allowed to change the timing of the mobility (i.e. when to start the mobility project), and will be requested to inform of the new indicative dates of the mobility via the Goethe-Application Portal;
- In case of exceptional situations considered as *force majeure*, changes could be possible. Please check Section 6: Exceptional cases and inform the Culture Moves Europe team as soon as possible;
- If a group member needs to drop out, the group leader should contact the Culture Moves Europe team as soon as possible. The grantee will be able to request a replacement only once. If another member drops out, the leader will need to inform the Culture Moves Europe team and reduce the group size.

## 5.3 After the mobility

In order to receive the final payment, the grantee will be requested to fill-in a short **activity report** within two weeks after the end of the mobility. This activity report has to include the following information:

- **Results:** the grantee will need to explain in what ways the result of the mobility matched their expectations, if it exceeded or fell below them and fill in a short questionnaire.
- **Provide proofs of their mobility:** The proof accepted includes various means: transportation tickets, invoices of accommodation, pictures, event programmes, social media posts, etc. Grantees will not be asked to send receipts of all their expenses (supermarket, local bus tickets, etc.), unless they contribute to prove their stay abroad (see section 5.4.2)

After submission of the activity report and verification from the Culture Moves Europe team, the grantee will receive the balance payment (25% of the mobility grant + top-ups). Payments will be made in Euros to the account mentioned in the grant agreement. If applicable, Culture Moves Europe will cover bank fees linked to the payment of the grant. If the activity report has not been submitted within two weeks after the end of the mobility, **a reimbursement of the whole grant will be asked.**

## 5.4 Requested proofs

### 5.4.1 Before the mobility takes place

List of proofs (examples)	Compulsory
<b>Proof of legal residence</b>	
National Identity card/Passport, refugee status/humanitarian protection, residence permit, housing contract, bills, etc.	YES
<b>Family top-up</b>	
Family book, birth certificate, children identity card or passport, legal tutors' documents, etc.	YES
<b>Disability top-up</b>	
Any document proving disability.	YES

## 5.4.2 After the mobility takes place

List of proofs (examples)	Compulsory
<b>Proof of transport</b>	
Plane tickets, train tickets, bus tickets, ferry tickets, petrol station receipts, etc.	YES
<b>Proof of daily expenses</b>	
Proof of the number of days spent abroad (hotel bookings, Airbnb, etc.); Transport tickets can also be a proof if they clearly indicate the dates.	YES
<b>Proof of top-ups</b>	
Green transport proof: train tickets, bus tickets, ferry tickets, petrol station receipts, bike rental, etc.	YES
OCT's and OR's top-up: transport tickets (plane, train, bus...) where the origin/destination is clearly shown.	YES
Visa proof: visa payment, stamped visa, letter of accepted visa, etc.	YES
<b>Proof of project's successful implementation (physical and virtual mobility)</b>	
Attachments: videos, pictures, documents that provide an insight into the result of the mobility, etc.	YES
Activity on social media using the hashtags #culturemoveseurope #pushboundaries	NO

**Please note that:** All grantees must keep all original supporting documents for audit purposes.

Except specifically requested by the grantees, for safety and security reasons, the visual materials (pictures, videos, etc.) may be used by the Culture Moves Europe, the Goethe-Institut and the European Commission, mentioning the © and the name of the grantee and/or the people with the rights of the visual materials



## 6. Exceptional cases

Virtual or hybrid mobility will be financially supported in the following cases:

Exception 1: Artists and cultural professionals who have already signed their grant agreement and are in a situation of *force majeure*, or serious personal circumstances such as:

- Renewed national restrictions on freedom of movement related to COVID-19 or other health crisis (or in case of infection);
- War/major political crisis;
- Natural disaster;
- Unexpected family obligations (pregnancy, death, major illness).

In such cases, the grantee will contact the Culture Moves Europe team via the Goethe-Application Portal and an alternative will be agreed upon. Possible situations are:

a) The mobility has begun, but has to be interrupted. In this case, the grantee will keep the grant and finish the project virtually. The grantee will have to prove the completion of the project (e.g. through screenshots, drawings, video recordings, papers, mappings, compositions, notes, texts, recommendations, online papers, etc.).

b) The mobility has not begun, but the *force majeure* situation does not constitute a long-term impediment. In this case, the priority will be to reschedule to a later date (still within 1 year from the signature of the grant agreement).

c) The mobility has not begun, but has become impossible/unsafe in the originally foreseen destination or with the originally foreseen participants. In this case, priority will be given to finding a new international partner (organisation or individual) in another country, if possible.

d) If the mobility has not begun, cannot be rescheduled or moved to another destination/with another international partner (organisation or individual) but can still be implemented on-line, then the grantee will be allowed to implement the mobility as a fully virtual mobility. In this case, the grant amount will be recalculated to 30% of the original amount.

### Exception 2: Ukraine

Virtual mobility can be requested at application stage in the two following situations:

- Applicants residing in Ukraine and not able to travel outside of the country;
- Applicants willing to develop and implement a project with an international partner based in Ukraine and not able to travel to Ukraine.

In these cases, the mobility grant will be calculated on a basis of 35 euros daily allowance without any travel costs or top-ups.

## 7. Publicity

### 7.1 By the grantee

Grantees receiving the financial mobility support must clearly acknowledge that Culture Moves Europe is a programme funded by the European Union in all publications or in conjunction with activities for which the financial mobility support is used.

In this respect, grantees receiving financial support are required to give prominence to the name and logo of the European Union on all their publications, posters, programmes and other products realised under the EU financed project.

To do so, they must use:

- the text and the logo 'Funded by the European Union';
- a disclaimer – which they will obligatorily use – stating that the EU and the Goethe-Institut are not responsible for the views expressed in the publications and/or in conjunction with the activities for which the mobility support is used.

These elements will be provided by Culture Moves Europe once selected.

If this requirement is not fully complied with, the beneficiary's financial mobility support may be reduced in accordance with the provisions of the above-mentioned grant agreement.

Finally, they will also be encouraged to post on social media mentioning:

- Creative Europe Programme (Instagram: @creative.eu; Twitter: @europe\_creative; Facebook: Creative Europe);
- Culture Moves Europe (Instagram: @culturemoveseurope; Twitter: @CultureMovesEU; Facebook: Culture Moves Europe; LinkedIn: Culture Moves Europe ) and the Creative Europe and Culture Moves Europe hashtags: #pushboundaries, #CreativeEurope #CultureMovesEurope.

### 7.2 By Culture Moves Europe

All information related to financial mobility support awarded in the course of a financial year may be published on the Creative Europe official website.

Culture Moves Europe will publish the following information on the successful applicants:

- country of residence;
- sector;
- amount received.

## 8. Exclusion Criteria

- Mobility support cannot be awarded for artistic projects in which the European Union or the Goethe-Institut would be international partners;
- Equally, staff members of the European Commission and the Goethe-Institut are not eligible for support.

## 9. Data Protection

The reply to any call for applications involves the recording and processing of personal data (such as name, address and CV). Such data will be processed pursuant to Regulation (EC) No 45/200121 on the protection of individuals with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data: <https://eur-lex.europa.eu/legal-content/en/TXT/?uri=CELEX:32018R1725>

Unless indicated otherwise, any personal data requested to evaluate the application in accordance with the specifications of the call for applications will be processed solely for that purpose by the Culture Moves Europe evaluation team. Details concerning the processing of personal data are available on the privacy statement at: [https://ec.europa.eu/info/funding-tenders/rules-public-procurement/data-protection-publicprocurement-procedures\\_en](https://ec.europa.eu/info/funding-tenders/rules-public-procurement/data-protection-publicprocurement-procedures_en).

Selected applicants acknowledge and agree that Culture Moves Europe will make use of their personal data as well as of the images and videos from their mobility project for statistical and communication purposes.

### GETTING IN TOUCH WITH THE CULTURE MOVES EUROPE TEAM

The Culture Moves Europe team is available to answer questions relating to the content and modalities of the present call for applications:

#### Online

- Check the Frequently Asked Question (FAQ) section on the website for quick responses!
- Attend one of the 'Culture Moves Europe Open Questions Sessions' organised regularly online. Check the dates on social media and website!

#### By email

- if you have a Goethe-Application Portal account, you can send a email directly from this [Goethe Application Portal \(GAP\)](#)
- to the generic email address: [culturemoveseurope@goethe.de](mailto:culturemoveseurope@goethe.de)
- contact the Creative Europe Desk in your country: <https://culture.ec.europa.eu/resources/creative-europe-desk>





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