Culture Moves Europe

Application form – Individual Mobility Action

Publication date: 10 October 2022

Information about the application

More info: page 6 of the Call for Individual Mobility

<u>Culture Moves Europe</u> is the permanent mobility scheme funded by the <u>Creative Europe</u> programme of the European Union and implemented by the <u>Goethe-Institut</u> e.V. It offers mobility grants to artists and cultural professionals legally residing in one Creative Europe country and willing to go to another Creative Europe country, and working in any of the sectors included in the Culture Strand of the Creative Europe programme.

Before applying, make sure you are eligible for Culture Moves Europe:

- I am an individual or we are a group of maximum 5 individuals;
- over 18 years old;
- artist or cultural professional;
- active in one of the eligible sectors: architecture, cultural heritage, design and fashion design, literary translation, music, performing arts and visual arts;
- I/we have a project idea to implement with a partner based in another Creative Europe country;
- I am/we are legally residing in one of the Creative Europe countries: Albania, Austria, Armenia1, Belgium, Bosnia-Herzegovina, Bulgaria, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Georgia, Germany, Greece, Hungary, Iceland, Ireland, Italy, Kosovo2, Latvia, Liechtenstein, Lithuania, Luxembourg, Malta, Montenegro, Netherlands, North Macedonia, Norway, Poland, Portugal, Romania, Serbia, Slovakia, Slovenia, Spain, Sweden, Tunisia, Ukraine

Or in one of the 9 Outermost Regions: Azores (Portugal), Canary Islands (Spain), French Guiana (France), Guadeloupe (France), Madeira (Portugal), Martinique (France), Mayotte (France), Reunion Island (France), and Saint-Martin (France).

Or in one of the 13 Overseas Countries and Territories: Aruba (The Netherlands), Bonaire (The Netherlands), Curaçao (The Netherlands), French Polynesia (FR), French Southern and Antarctic Territories (France), Greenland (Denmark), New Caledonia (France), Saba (The Netherlands), Saint Barthelemy (France), Sint Eustatius (The Netherlands), Sint Maarten (The Netherlands), St. Pierre and Miguelon (France), and Wallis and Futuna Islands (France).

Open call: 10 October 2022 until the 31 May 2023, 23:59 CEST

You can apply at any time during this period: the applications will be evaluated every month.

You can only apply once between October 2022 and May 2023.

¹ The participation of Armenia is subject to ratification of the association agreement to the Creative Europe Programme.

² This designation is without prejudice to positions on status, and is in line with UNSCR 1244/1999 and the ICJ Opinion on the Kosovo declaration of independence.

Applicants details (in case of group application, the group leader needs to fill in the information for each group member)

First Name*

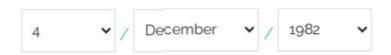
Open text

Family name*

Open text

□ I am the group leader

Date of birth*



Gender*

Drop down list

- M
- F
- Non-binary
- I prefer not to say

Nationality*

Drop down list with all countries

Place of residence: please specify the country in which you're currently a legal resident*

Only legal residents of the listed countries below are eligible to take part in the project.

Legal residents of Ukraine are allowed to apply for virtual mobility funding.

Drop down list with all Creative Europe countries

- Albania
- Armenia
- Austria
- o Belgium
- o Bosnia-Herzegovina
- o Bulgaria
- o Croatia
- o Cyprus
- Czech Republic
- o Denmark
- o Estonia
- Finland
- o France
- o Georgia
- o Germany
- o Greece
- Hungary
- o Iceland
- o Ireland

- o Italy
- o Kosovo³
- Latvia
- o Liechtenstein
- o Lithuania
- Luxembourg
- o Malta
- o Montenegro
- Netherlands
- o North Macedonia
- Norway
- o Poland
- o Portugal
- o Romania
- o Serbia
- o Slovakia
- o Slovenia
- Spain
- o Sweden
- Tunisia
- o Ukraine

Address, street and number *

Open text

Postal code*

Open text

State/Province*

Open text

City*

Open text

Number of inhabitants*

Please specify how many people live in your city of residence

Drop down list with the following numbers

- Less than 10.000 inhabitants
- 10.001 150.000 inhabitants
- 150.001 1.000.000 inhabitants
- More than a 1.000.000 inhabitants

Phone number*

Please include country code

Open numerical text

³ This designation is without prejudice to positions on status, and is in line with UNSCR 1244/1999 and the ICJ Opinion on the Kosovo declaration of independence.

Email address*		
Open text		
I'm an artist/cultural professional with a disability* UMP YES UMP NO		
If YES, do you need some specific financial support? Please specify.		
Do you apply as:* Individual Group (from 2 to 5 people)		
 !! Please note that the Goethe-Application-Portal account holder is automatically considered as the group leader. The group leader is in charge of: the application; signing the grant agreement on behalf of the other group members; receiving the grants; reporting on the project outcomes. If someone other than you is supposed to be the group leader, please apply with his*her*their account to this application. 		
You can add up to 4 other group members as co-applicants here.		
Education Highest educational qualification in artistic/cultural fields*		
Drop-down list with following options: No formal education Vocational Education and Training Bachelor Master PhD Other		
Languages* Please indicate your mother tongue, and up to 4 additional languages.		
Proficiency:		
□ A1/2: Basic User □ B1/B2: Independent User □ C1/C2: Proficient User □ Mother tongue		

Add language skills

Professional Experience and Portfolio

I am/my group can be characterised as:*

- ☐ Emerging Artist/Cultural Professional
- □ Established Artist/Cultural Professional

Emerging Artist/Cultural Professional

In the early stages of creative development and of a professional career.

Established Artist/Cultural Professional

- With exhibition or performance history;
- With a public exhibition(s) curated by a museum or a larger foundation; performance(s) programmed in (inter)national festivals and theatres;
- With publications on the artistic oeuvre (as opposed to media coverage).

Current employment status*

Drop down list with:

- Full-time employed
- Temporary/part-time employed
- Self-employed
- Unemployed
- Retired

Current occupation (in the cultural and creative sector)*

Drop down list with

- Artist
- Cultural Professional

Estimated total annual income*

Drop down list

- Less than €5000
- €5000-€10000
- €10000-€15000
- €15000-€25000
- €25000-€35000
- €35000-€45000
- €45000-€50000
- More than €50000
- Declined to comment

Recent artistic/culture professional achievements*

Present and describe briefly up to 3 projects or results you have recently produced (as a group or individually).

Project 1		
Project 2		
Project 3		

500 characters left

The Mobility

Details of the international partner

More info: page 7 of the Call for Individual Mobility When applying to Culture Moves Europe, you need to have an international partner based in the destination country, with whom you will develop a project. You are free to choose your partner. My international partner is an individual an organisation Name of the international partner, in destination country* Email address of the international partner* Phone number of the international partner* Address, street and number of the international partner* Country of the international partner (in the destination country)* Postal code of the international partner (in the destination country)* City of the international partner (in the destination country)*

Details about the mobility and budget estimation

The travel should be uninterrupted and to a single destination, from and to a Creative Europe country.

The budget is calculated as follows, per person:

- 1) Mobility grant: transportation allowance (350 euros or 700 euros depending on the distance) + daily allowance (75 euros) to contribute, for example, to food and accommodation expenses.
- 2) Top-ups depending on individual needs:
- Green mobility top-up: 350 euros to support applicants to travel by land (= any other transport than airplane) as it might require additional time and costs;
- Disability top-up: for people with a disability; budget can be doubled, based on personal needs;

- Overseas Countries and Territories / Outermost Regions top-up: 150 euros to support applicants from and/or willing to travel to these extra-peripheral regions;
 Visa top-up: 80 euros to support purchase of a visa;
- Family top-up: to support legal tutors of children below the age of 10.

You will have to provide some proofs, before or after the implementation of the project, to justify the costs and top-ups.

Cools and top upo.			
Start date (including travel days)			
Embedded calendar			
End date (including travel days)			
Embedded calendar			
Duration in number of days			
The project duration can be:For individuals: 7 to 60 days, including travel days.For group of individuals: 7 to 21 days, including travel days.	lays.		
Will you need a visa to go to your destination country? YES NO	*		
Are you legally residing and/or traveling to an eligible C Outermost Region (ORs)?*	Overseas Country or Territory (OCTs) or		
These are: 9 Outermost Regions: Azores (Portugal), Cana Guadeloupe (France), Madeira (Portugal), Martinique (F (France), and Saint-Martin (France). And 13 Overseas Countries and Territories: Aruba (The Curaçao (The Netherlands), French Polynesia (FR), French Greenland (Denmark), New Caledonia (France), Saba (The Sint Eustatius (The Netherlands), Sint Maarten (The Netherland Wallis and Futuna Islands (France).	rance), Mayotte (France), Reunion Island e Netherlands), Bonaire (The Netherlands), Southern and Antarctic Territories (France), e Netherlands), Saint Barthelemy (France),		
□ YES □ NO			
Are you legally residing in Ukraine and want to request	virtual mobility?*		
□ YES □ NO			

Is your bank account based in a non-Eurozone country?*

It includes: Albania, Armenia⁴, Bosnia-Herzegovina, Bulgaria, Croatia, Czech Republic, Denmark, Georgia, Hungary, Iceland, Kosovo⁵, Liechtenstein, Montenegro, North Macedonia, Norway, Poland, Romania, Serbia, Sweden, Tunisia, Ukraine.

⁴ The participation of Armenia is subject to ratification of the association agreement to the Creative Europe Programme.

⁵ This designation is without prejudice to positions on status, and is in line with UNSCR 1244/1999 and the ICJ Opinion on the Kosovo declaration of independence.

_	Do you have any other comments that Culture Moves Europe Team should know? Please specify.		
If yes	lease explain why you need extra support.		
	YES NO		
Do yo	need an extra support for family obligations, for children under the age of 10?		
	ase, please note that Culture Moves Europe will entirely provide the bank fees related to t t of the grant to your account.	he	
	YES NO		

Main mode of transportation*

The main mode of transportation is the one used to cross the borders from the country of residence to the country of destination.

The travel allowance will be calculated based on the distance and mode of transportation used. If:

- 1. Less than 600 km (one way):
 - a. Standard allowance of 350 euro;
 - b. It is not allowed to travel by plane, except in very exceptional, limited and well justified cases.
- 2. Above 601 km (one way):
 - a. Allowance depending on distance (one way)
 - 601-5000 km: 350 euros
 - above 5001 km: 700 euros
 - b. Top-up available:
 - i. 350 euros green mobility top-up exists to support artists and cultural professionals to travel by land/sea, as it might require extra costs/time.
 - ii. 150 euros top-up available for people coming from and/or travelling to an OCT/OR.
 - c. For applicants who can only travel by plane, a contribution to a Co2 compensation fund will be paid by Culture Moves Europe on your behalf.

Start from the place of legal residence (Albania, Austria, Armenia⁶, Belgium, Bosnia-Herzegovina, Bulgaria, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Georgia, Germany, Greece, Hungary, Iceland, Ireland, Italy, Kosovo⁷, Latvia, Liechtenstein, Lithuania, Luxembourg, Malta, Montenegro, Netherlands, North Macedonia, Norway, Poland, Portugal, Romania, Serbia, Slovakia, Slovenia, Spain, Sweden, Tunisia, Ukraine)

⁶ The participation of Armenia is subject to ratification of the association agreement to the Creative Europe Programme.

⁷ This designation is without prejudice to positions on status, and is in line with UNSCR 1244/1999 and the ICJ Opinion on the Kosovo declaration of independence.

	Distance – km	
Automa	atically calculated with the distance	e calculator
Transp	oort option:	
	Boat/Ferry	
	Bus	
	Car/Car-sharing	
	Train	
	Other	
	Airplane	
If other	r, please specify	
Please	specify, why you need to excep	tionally use the airplane.

Destination city and country (Albania, Austria, Armenia⁸, Belgium, Bosnia-Herzegovina, Bulgaria, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Georgia, Germany, Greece,

Estimated budget

More information available on the page 8 of the Call.

Disclaimer: This is an estimation based on the information provided.

Please note that this budget is subject to change if you change your transportation mode, cannot provide proof of green travel, visa, OCT/OR or family support top-ups (if requested) or if you are not able to travel for the duration agreed.

Budget summary according to the information you provided:

Based on a fixed allowance of 75 euros per day (35 for virtual mobility) – the total daily allowance is: XX €

Travel allowance (based on the distance between place of legal residence and place of destination) XX €

OCT/OR top-up XX €

⁸ The participation of Armenia is subject to ratification of the association agreement to the Creative Europe Programme.

⁹ This designation is without prejudice to positions on status, and is in line with UNSCR 1244/1999 and the ICJ Opinion on the Kosovo declaration of independence.

Green top-up XX €		
/isa top-up KX €		
Family support top-up XX €		
Total XX €		
If you apply as a group, this estimate budget calculation is for the entire group.		
Your project		
More information on page 13 of the Call for Individual Mobility The project is the activity you plan to develop together with your international partner in the destination country. The project is yours and totally based on your career needs!		
Main Sector		
 Architecture Cultural Heritage Design and Fashion Design Literary translation Music Performing arts Visual arts 		
Main discipline*		
<u>Architecture</u>		
☐ Traditional ☐ Urban ☐ Landscape ☐ Other If other, please specify:		
Cultivas Haritana		
Cultural Heritage		
 □ Crafts □ Museum institutions □ Natural □ Tangible (built heritage) □ Intangible (living heritage) □ Other 		
If other, please specify:		

Design and Fashion Design		
DesignFashion DesignOther		
Literary Translation		
 □ Poetry □ Narrative □ Theatre □ Comic books □ Other 		
If other, please specify:		
Music Classic Opera Folk/Indie		
□ Jazz/Blues □ Rap/hip hop □ Pop □ Rock □ Metal/Goth □ Experimental □ Other		
If other, please specify:		
Performing arts Dance Theatre Puppetry Street art Circus Outdoor arts performance Other		
If other, please specify:		
<u>Visual arts</u>		
 □ Painting □ Sculpture □ Photography □ Digital arts □ Comic arts □ Other 		
If other, please specify:		

Secondary Sector, if applicable		
 Architecture Cultural Heritage Design and Fashion Design Literary translation Music Performing arts Visual arts 		
Objective of the project*		
Please indicate the main objective of your project:		
 To create: A&CP capitalise on Europe's cultural diversity to co-create, co-produce or co-develop art with A&CPs from other countries. To connect: A&CP develop or deepen their international professional relationships. For example, you will take part in network meetings, showcases and festivals, etc. To explore: A&CP delve into Europe's rich cultural heritage, to inform, direct or inspire their own creativity. For example, for artists studying and researching on a specific topic abroad. To learn: A&CP fully benefit from the cultural traditions and diverse expertise from across the Creative Europe countries. For example, residencies, creative hubs, workshops, master classes and other types of training outside of formal education. 		
Project description*		
Please give a summary of the content of your project, the expected results, the people you will work with and your expected audience, if applicable.		
4000 share stars left		
1000 characters left Relevance of the mobility*		
Explain how the mobility will allow you to achieve the objective you chose above (to learn, to create, to connect, to explore), why it is important that you travel and that you stay in the destination for the requested duration in order to reach this objective.		
500 characters left		
Organisation and preparation*		
Please explain what steps you have undertaken so far to prepare your project. For example, what activities/meetings have you already planned? Do you have a project schedule/calendar? Who is your international partner (organisation or individual), and why have you chosen this partner? How committed is your international partner to your project?		
1000 characters left		
Expected longer-term outcome*		

What do you expect as longer term outcomes of your project? For example: new partnerships, new

contract and job opportunity, new skills, new ways of thinking and creating, etc.

Sustainability aspects*		
How do you plan to integrate, during your mobility, practices and habits that will allow you to have a less negative impact on the environment? For example: use of local transports in the place of destination, local consumption, re-use of materials, rent of equipment, etc.		
Do you have online preparation with your international partner before the start and/or after the mobility?*		
□ YES □ NO		
Other information OTHER INFORMATION Did you/your group already receive the financial support of the pilot mobility scheme, i-Portunus?		
□ YES □ NO		
If yes, please note that you are eligible for the Cultural Moves Europe mobility grant. However, new applicants may be prioritised.		
Are you currently receiving financial support from another European programme for the same project, same date and same purpose?		
□ YES □ NO		
If YES, please note that you are not eligible for the Cultural Moves Europe mobility grant.		
Documents to upload		
Please note: Only pdf-files are allowed to be uploaded and can be saved.		
Proof of legal residence in English (1 PDF per group member)*		
Any document proving that you are legally registered in your country of residence. E.g.: ID, passport, refugee status, bills, housing contract, etc.		
Short Curriculum vitae in English (1 PDF per group member)*		
A Curriculum vitae presents a short description of your education, qualification and previous job experiences.		

Artistic portfolio in English (1 PDF for the entire group)*

The artistic portfolio presents sample of current work, links to relevant work, etc.

I confirm that I meet the following eligibility requirements:

Ш	ram an artist, creator and/or cultural professional active in the fields of music, literary
	translation, architecture, design and fashion design performing arts, visual arts or cultural
	heritage;
	I am aged 18 or above;
	I legally reside in one of the following countries: Albania, Armenia*, Austria, Belgium, Bosnia
	and Herzegovina, Bulgaria, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland,

and Herzegovina, Bulgaria, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Georgia, Germany, Greece, Hungary, Iceland, Ireland, Italy, Kosovo*, Latvia, Liechtenstein, Lithuania, Luxembourg, Malta, Montenegro, Netherlands, North Macedonia, Norway, Poland, Portugal, Romania, Serbia, Slovakia, Slovenia, Spain, Sweden, Tunisia, Ukraine or in one of their overseas countries and territories.

I further confirm, that:

- I am not working for the Goethe-Institut, the European Union or have any family member who are involved in the selection process;
- I have prepared this application without direct involvement of the staff responsible for the selection process:
- To the best of my knowledge no actual, potential, or perceived conflict of interest* exists.
- *A conflict of interest is a situation in which a person is involved in multiple interest, financial or otherwise, and serving one interest could involve working against another.
- In case of multiples submissions with different funding organisations, I will declare immediately any other such funding that I will receive for the implementation of the action subject to this application;
- The EU has not imposed restrictive measures against me;
- I have not been previously excluded from EU funded projects or subject to financial penalty by the European Union;

- I will pay all required taxes due on any mobility support I receive and that I understand that this may include double taxation, as explained on this web page;
- I undertake to notify the Goethe-Institut immediately of any changes regarding my application and participation in the programme;
- I have completed the application form in good faith, and to the best of my knowledge, all information included in my application is true.
- For group applications: I confirm that this Declaration on Honour applies to every member of my group.

Data Protection Declaration

INFORMATION ABOUT DATA PROTECTION FOR APPLICATIONS

to the Open Call for Culture Moves Europe mobility grants implemented by the Goethe-Institut.

We, the Goethe-Institut e.V., Oskar-von-Miller-Ring 18, 80333 Munich, Germany, would like to inform you which personal data (in short: "data") we process when you submit an application to us via online form. We would also like to inform you about the rights you are entitled to.

You can contact our data protection officer at the above postal address with the addition "data protection officer" or by E-mail at datenschutz@goethe.de.

1. WHICH DATA IS PROCESSED?

When you submit an application, we store and process the following data about you and the other partners involved in the application:

- Name of applicant(s)
- Information provided under education, work experience, availability and supporting documents
- Address of applicant(s)(street, city, country)
- Telephone number(s)
- E-mail addresses
- If provided: homepage / Advertising
- If provided: social media entries (Facebook, Instagram, LinkedIn, etc.)
- Other documents that you attach to the application (CV, cover letter, artistic portfolio, etc.)
- An identification number for your application (assigned by us)
- Bank details for approved applications

2. FOR WHAT PURPOSE IS THE DATA PROCESSED?

This data is processed to evaluate your application and - insofar as a contract is concluded - also to fulfil the contract on the legal basis of art. 6 para. 1 sentence 1 lit. b) GDPR.

3. WHO GETS ACCESS TO THE DATA?

Internally, the data is processed by the Culture Moves Europe project team and the "Cooperation and Third Party Funding"-unit. If necessary, the data is passed on to Goethe-Instituts in Germany and Goethe-Instituts in other countries worldwide as well as the EU as donor. In addition, all members of the respective jury, who decide on applications, receive temporary and limited access to the data.

Your data may also be transmitted to Goethe-Instituts, which have their registered office outside the European Union (EU) or the European Economic Area (EEA). If your data leaves the EU/EEA, we ensure an adequate level of data protection for the transfer to these third countries by concluding EU standard data protection clauses with the Goethe-Instituts located there. These EU standard data protection clauses have been issued by the European Commission for this purpose. You can obtain a copy of this agreement from us upon request. Please contact the above mentioned contact details.

We make use of external IT service providers who can access your data in this respect for the operation and maintenance of our technical systems on which the data is stored. We carefully select

and commission these service providers in writing. They are strictly bound by our instructions and are regularly checked by us.

Otherwise, your data will only be passed on to other third parties, if we are legally obliged to do so.

4. HOW LONG IS THE DATA STORED?

We store the data of successful applicants for 10 years. The data of unsuccessful applicants is stored for 3 years. If no new application has been submitted after this time, your data will be deleted unless you or your ensemble expressly request longer storage of the data.

Of course you can also request an early deletion of your data. Please contact kad@goethe.de

5. YOUR RIGHTS

You have the right to request a confirmation whether personal data relating to you is processed; if this is the case, you have a **right of access to this personal data and the information** specified in art. 15 GDPR.

You have the right to request us to **correct any incorrect personal data** concerning you and, if necessary, to **complete incomplete personal data** without delay (art. 16 GDPR).

You have the right to request us to delete personal data relating to you immediately if one of the reasons listed in art. 17 GDPR applies, e.g. if the data is no longer required for the purposes pursued (**right to erasure**).

You have the right to request us to **restrict processing** if one of the conditions listed in art. 18 GDPR is met, e.g. if you have filed an objection to the processing, for the duration of our examination.

You have the right to receive the data concerning you, which you have provided to us, in a structured, common and machine-readable format. You can also transfer this data to other locations or have it transferred by us (**right to data portability**).

To exercise your rights, please contact: <u>datenschutz@goethe.de</u>.

Without prejudice to any other administrative or judicial remedy, you have the **right of appeal to a supervisory authority** if you believe that the processing of your personal data is contrary to the GDPR (art. 77 GDPR). In Germany, the competent supervisory authority is: The Federal Commissioner for Data Protection and Freedom of Information, Husarenstr. 30, 53117 Bonn, www.bfdi.bund.de.

You can also lodge your complaint with any other data protection authority. It will then be forwarded to the responsible supervisory authority.

If processing your application involves the recording and processing of personal data (such as your name, address and CV), such data will be processed pursuant to Regulation (EU) 2018/1725 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC.

Details concerning the processing of your personal data are available on the privacy statement at: https://ec.europa.eu/dpo-register/detail/DPR-EC-05067

Your personal data may be registered in the Early Detection and Exclusion System (EDES) if you are in one of the situations mentioned in Article 136 of the Financial Regulation. For more information, see the Privacy Statement on

http://ec.europa.eu/budget/library/explained/management/protecting/privacy_statement_edes_en.pdf

I acknowledge and agree that Culture Moves Europe will make use of my personal data as well as of the images and videos from my project for statistical and communication purposes.

October 2022 Goethe-Institut e.V.

	have read the Data Protection Declaration and I agree to the processing of the data certify that all information provided is correct. I know that false statements can lead to ejection or if applicable termination of contract.
	eedback icult was it for you to complete this application form?*
Drop do	own list with
1.	(Very easy)
2.	(Easy)
3.	(Normal)
4.	(Difficult)
5.	(Very difficult)
Drop do 1. 2. 3.	own list with 0 to 30 minutes 30 minutes to 2 hours 2 hours to 5 hours More than 5 hours
	nave a clear understanding of the selection procedure and the selection criteria?*
	YES
1	10
If NO, w	ny not?
Open tex	t