

**APPLICATION FOR ENROLMENT AS A PART-TIME STUDENT**

In accordance with § 10 of the enrolment regulations of the Bauhaus-Universität Weimar MdU 24/2020

(1) Students may enrol in degree programmes suitable for part-time study on the condition that their application is approved in writing by the responsible examination committee. Furthermore, part-time students are not entitled to special academic and advising services. The students are responsible for meeting the requirements of the syllabus for their part-time course of study.

Please submit this application for approval to your respective examination committee and return it to the Office of Student and Academic Affairs, Geschwister-Scholl-Str. 15 99423 Weimar.

(2) With regard to examination regulations, part-time semesters are counted as half semesters. If a student completes more than 18 credit points in one semester, it counts as a full semester. Consequently, the prescribed timeline for full-time students, as provided in the study and examination regulations, are doubled for semesters completed as part-time semesters. Other examination dates and deadlines remain unaffected. Part-time students have the same membership status as full-time students. Part-time study has no effect on the university fees due each semester, e.g. semester contribution, administrative fee contribution, other fees and legal provisions regarding long-term study fees.

(3) Students are required to submit their application for enrolment as a part-time student prior to the semester in question. It must be submitted to the Student Administration Office no later than the end of the re-registration period for the upcoming part-time semester.

Last Name \_\_\_\_\_ First Name \_\_\_\_\_

Address \_\_\_\_\_

Date of birth \_\_\_\_\_ Registration number \_\_\_\_\_

Course of study \_\_\_\_\_

Degree \_\_\_\_\_ Completed semesters in course of study \_\_\_\_\_

**I hereby apply for enrolment as a part-time student**

Date \_\_\_\_\_ Signature of student \_\_\_\_\_

Semesters, for which the student is applying for part-time study	Approval of the examination committee (date, signature)	Approval of the Office of Student and Academic Affairs (date, signature)
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____